



1000 Hempstead Ave., PO Box 5002, Rockville Centre, NY 11571-5002  
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## **Federal Direct Loan Program** ***Annual Student Loan Acknowledgment***

*The Department of Education now requires all student and parent borrowers to complete an Annual Student loan Acknowledgment each year that you accept a new federal student loan. Please follow the steps below to submit your acknowledgment.*

**\*Please use Google Chrome to complete these steps\***

Go to: <https://studentaid.gov/> (FOR STUDENT)

- Step 1: Go to Complete Aid Process
- Step 2: Click on Complete Annual Student Loan Acknowledgment
- Step 3: Log In (Students use your FSA ID Username and FSA ID Password to sign in)
- Step 4: Review your student loan history
- Step 5: Click acknowledgment of your loans and then hit submit

Go to: <https://studentaid.gov/> (FOR PARENT)

- Step 1: Go to Complete Aid Process
- Step 2: Click on Complete Annual Student Loan Acknowledgment
- Step 3: Log In (Parent's use your FSA ID Username and FSA ID Password to sign in.)
- Step 4: Review your student loan history
- Step 5: Click acknowledgment of your loans and then hit submit

Please complete above as soon as possible, this will expedite the process and allow us to process your student loan(s) request in a timely manner. If you have additional questions, please contact the Financial Aid office immediately at (516) 323-4200.

**\* Please print copies of all your results**

