



**MOLLOY
UNIVERSITY**

School of Education and Human Services

STUDENT HANDBOOK

Academic Year 2026-2027

1000 Hempstead Ave, Rockville Centre, NY 11570

<https://www.molloy.edu/academics/schools/education-human-services/>

educationandhumanservices@molloy.edu

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Dean's Welcome

Welcome to the 2026-2027 Academic Year!

I hope this summer has provided you with time to rest, recharge, and reflect on your goals and opportunities for the upcoming semesters.

As Dean of the School of Education and Human Services (SoEHS), I am excited to welcome you to our SoEHS community and grateful that you have chosen an academic path that will prepare you to make a significant impact on the communities you will serve.

Whether you are a student in Clinical Mental Health Counseling, Educational Leadership, Social Work, or Teacher Education, your decision to pursue a career that allows you to be a changemaker is especially admirable. There are many exciting opportunities ahead, and I am grateful that you have chosen Molloy University as the place to pursue your educational and professional goals.

I am confident you will find that the faculty in your program are second to none in their expertise, dedication to mentorship, and deep commitment to serving others. The SoEHS is a special place to learn, grow, and develop the professional skills you will need to succeed in a rapidly evolving world.

Whether this is your first semester, the beginning of your final year, or somewhere in between, please know that you are a valued part of both the SoEHS and the Molloy University community. Please keep in touch and reach out if I can answer questions or provide guidance at any time.

I am excited for all that this academic year has in store for us. Once again, welcome to the School of Education and Human Services!

All my best,

Dr. Melissa McCardle
Dean, School of Education & Human Services

Molloy University History

Molloy University was founded by the Dominican Sisters of the Congregation of the Holy Cross, Amityville. The establishment of a Catholic College for women on Long Island was a longtime dream of the Congregation. On September 12, 1955, Molloy Catholic College for Women welcomed a freshman class of 44 young women in Rockville Centre, New York, with academic programs focused on service-oriented professions such as Nursing and Education. In 1971, the charter was amended, the name was changed to Molloy College, and in 1982, Molloy became co-educational.

Molloy, known as a commuter school, has grown over the years, adding 6 academic buildings and 3 residential halls that accommodate over 300 students. These new buildings include classrooms, computer labs, a state-of-the-art nursing simulation lab, conference rooms, the 550-seat Madison Theatre, and the Information Commons in the Public Square, which is an ideal student environment for research, collaboration, and relaxation.

Anticipating a move to university status, the College initiated an organizational restructuring in Academic Affairs. The division structure was converted into four Schools: Arts and Sciences; Business; Education and Human Services; and Nursing and Health Sciences. Offices were established to address Research and Scholarship, Graduate Academic Affairs, Innovative Delivery Methods, and Assessment.

On June 1, 2022, Molloy University became official after fulfilling the requirements set by the New York State Education Department to transition to university status. Students benefit from a breadth of university-level offerings, including a wide range of academic options of more than 50 undergraduate majors, 23 Master's, and three Doctoral degree programs, athletics, a vibrant student life culture, and NCAA Division II athletic teams.

School of Education and Human Services

Mission Statement

The School of Education and Human Services, aligned with the core values and mission of Molloy University and the Dominican vision for education, assumes a holistic approach to preparing professionals to transform the communities they serve, one person at a time. Our programs prepare practitioners and scholars who challenge social inequities, promote inclusion while respecting diversity, and advocate on behalf of all they serve. Through reflective pedagogy, the faculty provide an academically rigorous experience that fosters the application of knowledge, skills, and dispositions, leading to the development of ethical, competent, and self-aware professionals.

School of Education and Human Services Overview

The School of Education and Human Services comprises the departments of Clinical Mental Health Counseling, Educational Leadership, Social Work, and Teacher Education. Each department is represented by faculty with expertise in their respective fields. Students in each department are provided with an innovative curriculum and direct practice experience to ensure they are fully prepared to enter their professions for the evolving world around them.

School of Education and Human Services Contact Information

School of Education and Human Services

Melissa McCardle, Ph.D., Dean

Phone Number: 516-323-3172

Vicky Giouroukakis, Ph.D., Associate Dean

Phone Number: 516-323-3125

General Email: educationandhumanservices@molloy.edu

Clinical Mental Health Counseling

Kellyanne Brady, Ph.D., LMHC. NCC, Chair/Program Director of the CMHC Department and Assistant Professor

Email: kbrady1@molloy.edu

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Clinical Mental Health Counseling Faculty:

<https://www.molloy.edu/academics/schools/education-human-services/clinical-mental-health-counseling/faculty>

Teacher Education

Francine Wisnewski, Ed.D., Chair/Program Director of the Teacher Education Department and Associate Professor

Email: fwisnewski@molloy.edu

Phone: 516-323-3127

Carrie McDermott Goldman, Interim Director of Graduate and Postgraduate Education Programs and Full Professor

Email: cmcdermott@molloy.edu

Phone: 516-323-3135

Teacher Education Faculty:

<https://www.molloy.edu/academics/schools/education-human-services/education/faculty-and-staff/>

Educational Leadership

Allison Roda, Ph.D., Chair of Educational Leadership/Director of Ed.D. Program and Associate Professor

Email: aroda@molloy.edu

Phone: 516-323-3128

Educational Leadership Faculty:

<https://www.molloy.edu/academics/schools/education-human-services/education/educational-leadership/doctoral-programs/edd-program-faculty>

Social Work

Lisa Newland, Ph.D., LCSW-R, Chair/Director of the Social Work Department and Professor

Email: lnewland@molloy.edu

Phone: 516-323-3887

Social Work Faculty:

<https://www.molloy.edu/academics/schools/education-human-services/social-work/bachelor-of-social-work-bsw/faculty-and-staff>

Academic Resources for Students

Molloy University teaches self-reliance in a supportive environment. Our academic services provide assistance in a wide variety of areas, including study skills, understanding course content, writing ability, and addressing multiple learning challenges and styles, to help students become successful college scholars. To learn more about resources available to students: <https://www.molloy.edu/academics/resources/resources-for-students/>

Student Handbooks

Department/Program handbooks can be accessed here: <https://www.molloy.edu/academics/schools/education-human-services/current-students>

Student Catalogs

Student catalogs can be accessed here: <https://molloy.smartcatalogiq.com/en>

Academic Calendars

Academic calendars can be accessed here: <https://molloy.smartcatalogiq.com/en>

Student Success

Molloy believes that every student has the capacity to learn and transform through their lifelong search for truth.

Student Success is a holistic pathway that guides Molloy students' transformative educational experiences and psychosocial support to achieve their academic, career and personal goals. It involves an intentional partnership and shared responsibility between students and all areas of the Molloy community. Student success is the footprint for how Molloy uses responsive practices to empower, engage, support, and challenge our students. It encompasses the core elements of the educational experience that enable a student to excel academically, personally, financially, emotionally, and professionally.

Molloy measures student success quantitatively using retention and graduation rates, student research, and student engagement, and qualitatively using co- and extracurricular involvement and non-cognitive factors (student persistence, well-being, mental health, comfort, sense of belonging, and civic engagement).

The office of Student Success and Assessment (SSA) is the point of contact for faculty and staff who identify students needing additional support to reach their full academic potential or with academic performance issues. SSA achieves a positive impact on retention from early and individualized interventions. For more information:

<https://www.molloy.edu/academics/resources/resources-for-students/academic-assessment/>

In the School of Education and Human Services, the Office of the Dean/Associate Dean serves as the primary point of contact for faculty and staff who identify students in need of additional academic support or struggling with academic performance.

Health and Wellness

Health Services

Molloy Health Services is committed to the health and well-being of the students. We are a safe and confidential office here to support students' physical health while they attend Molloy. Health Services staff engage students through consultation and health-promoting education. We provide care for minor health problems and referrals to healthcare providers.

<https://www.molloy.edu/student-life/student-affairs/health-and-wellness/health-services/>

Student Counseling Center

The Student Counseling Center (SCC) is a free and confidential counseling service available to all currently enrolled Molloy University students.

<https://www.molloy.edu/student-life/student-affairs/health-and-wellness/scc/>

Academic Learning Services

Learning Services comprises the Molloy University Writing Center and Learning Commons. As a unified academic support resource, Learning Services enhances student learning and provides comprehensive assistance across disciplines. Through subject-specific tutoring and assistance with writing and research, Learning Services provides academic support to students at all levels, empowering them to strengthen their skills and achieve their academic goals.

Writing Center

Molloy University's Writing Center supports the development of writing skills for currently enrolled undergraduate, graduate, and doctoral students.

<https://www.molloy.edu/academics/resources/resources-for-students/learning-services/writing-center/>

Tutoring Center

Molloy's Tutoring Services prepares you for academic success. It provides you with support in two specific ways: improvement and supplemental. Content help is available to students requesting academic support. Supplemental help is provided when you are passing a course but require reinforcement or clarification in particular aspects of the coursework.

<https://www.molloy.edu/academics/resources/resources-for-students/learning-services/tutoring-services>

School of Education and Human Services Academic Policies

The School of Education and Human Services Academic Policies align with the University's academic policies. Please refer to your program-specific academic policies for guidance related to your individual circumstances.

University Specific Policies

All University policies can be accessed through the University's student catalog (i.e., grade appeals, probation, suspension, and dismissal, etc.).

For Academic Year 2026-2027:

Undergraduate: <https://molloy.smartcatalogiq.com/en/2026-2027/undergraduate-catalog/academic-policies-and-procedures>

Graduate: <https://molloy.smartcatalogiq.com/en/2026-2027/graduate-catalog/academic-policies-and-procedures>

Departmental Handbooks

Students should refer to their department handbooks for program-specific information, policies, and procedures.

Departmental/Program Handbooks can be obtained here:

<https://www.molloy.edu/academics/schools/education-human-services/current-students>

Scholarships and Grants

Many full- and partial-tuition scholarships are available to entering full-time students at Molloy University. Full-time is defined as a minimum of 12 credits per semester. Most scholarships are based entirely on academic records, without regard for need. Others are awarded based on the *Free Application for Federal Student Aid* (FAFSA) and a student's personal abilities and talents. Students with a high average and rank in class will automatically be considered for scholarships. Students with strong SAT or ACT scores should also consider submitting their scores; these scores are optional.

Information on scholarships and grants, including how to apply, can be found here: <https://www.molloy.edu/admissions-aid/financial-aid/scholarships-and-grants#>

The scholarship portal can be accessed here: <https://scholarships.molloy.edu/#/login>

Student Clubs and Organizations

School of Education and Human Services

Graduate Student Leadership Association (GSLA)

At Molloy University, each of our four schools has a Graduate Student Leadership Association (GSLA) dedicated to enriching the graduate student experience both inside and outside the classroom.

The Graduate Student Leadership Association creates opportunities for students to connect with classmates, engage with faculty, and build lasting professional and personal relationships. Through a variety of programs and events, GSLA fosters a sense of belonging while helping students grow as leaders and professionals.

Graduate students can participate in:

- Professional development workshops, networking events, and career-focused programming
- Social gatherings that foster community and connection
- Leadership opportunities within their academic school
- Service initiatives and collaborative campus events
- Programs that celebrate the diverse experiences of Molloy's graduate community

Whether you're beginning your graduate journey or preparing for the next step in your career, the Graduate Student Leadership Associations provide meaningful opportunities to engage with your peers, strengthen your leadership skills, and make the most of your graduate experience. At Molloy, you will find a community that supports your academic success while helping you build the relationships and experiences that last well beyond graduation.

Contact Information:

<https://life.molloy.edu/organization/gslaedhs>

Email: StudentAffairs@molloy.edu

Clinical Mental Health Counseling

Chi Sigma Iota Honor Society – Mu Chi Nu Chapter

The mission of Chi Sigma Iota is "to promote scholarship, research, professionalism, leadership, and excellence in counseling, and to recognize high attainment in the pursuit of academic and clinical excellence in the profession of counseling." (CSI, 2025). As such, the Mu Chi Nu Chapter of Chi Sigma Iota (CSI) at Molloy University is dedicated to promoting excellence in the field of clinical mental health counseling. As a proud chapter of the international honor society for professional counselors, Mu Chi Nu upholds the values of scholarship, leadership, and service in our student-led honor society. Our chapter provides a supportive and enriching environment for students, alumni, and faculty members who are committed to advancing the counseling profession. We offer opportunities for professional development, community service, and networking, and foster a collaborative learning community.

Students are eligible to join CSI following their first 9 graduate credits, hold a 3.5 GPA or higher, and have faculty endorsement.

Contact Information:

Co-Chapter Faculty Advisors:

Dr. Orsolya Varkonyi, PhD - OVarkonyi@molloy.edu

Dr. Raymond Blanchard, PhD - Rblanchard@molloy.edu

Teacher Education

Education Club

The Molloy University Education Club is an on-campus organization for all majors. The club strives to provide students with well-rounded educational experiences and knowledge. The club's goal is to promote the Education Department on campus by incorporating service opportunities and fun events for our members to participate in. The club is open to all students with an interest in these services and educational opportunities.

Contact Information:

<https://life.molloy.edu/organization/educationclub>

Kappa Delta Pi

Kappa Delta Pi is an International Honor Society in Education. Founded in 1911, this society aims to promote excellence and recognize outstanding contributions to the field of education. It aims to foster high standards of preparation for the teaching profession. Membership in Molloy University Chi Epsilon Chapter is open to those education students who have maintained a cumulative index of at least 3.75 and completed the Pre-Student Teaching semester (undergraduate/combined degree). Candidates must also complete a

pre-candidacy period during which they attend at least one KDP workshop or meeting before induction. Additionally, teacher candidates must complete a written statement highlighting volunteer service in an educational environment

Social Work

Social Work Student Association

The Social Work Student Association, or Social Work Club, aims to develop personal qualities through service, social action, fundraising, and volunteer work to promote social and economic justice and professional social work practice. We are a student-run association that provides members with opportunities to develop leadership and organizational skills.

Contact Information:

<https://life.molloy.edu/organization/swsa>

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Phi Alpha Honor Society

The Department of Social Work is a member of the Phi Alpha National Honor Society. Eligibility for membership in the Social Work Honor Society must meet or exceed the following minimum requirements:

- Students must be officially declared Social Work majors
- Students must have achieved sophomore status
- Students must have completed at least 3 courses in Social Work (3 credits each)*
- An overall cumulative average of 3.0
- A 3.5 grade point average in all Social Work required courses taken at Molloy. (Each credit hour has a quality equivalent. The student's index equals the total number of quality points divided by the total number of credit hours for which the student has received quality points. See Grading Policy in current Molloy University Undergraduate Course Catalog, pg. 50.)

*If any of these courses has been completed at an institution other than Molloy, the student is responsible for obtaining documentation of the completion of the course, the grade obtained and is to be included with this application.

The life-time membership fee is \$30. Application to the Phi Alpha National Honor Society will be sent out to all social work majors the beginning of each year. After review by the

Social Work Honor Society Committee, students are advised of acceptance. The induction ceremony takes place in the spring semester.

For more information: <https://www.molloy.edu/academics/schools/education-human-services/social-work/bachelor-of-social-work-bsw/student-organizations>

Helpful Resources for Students

Molloy Portal: <https://portal.molloy.edu/>

Canvas Login: <https://molloy.instructure.com/login/ldap>

Admissions: <https://www.molloy.edu/admissions-aid/graduate-admissions/>

Registrar: <https://www.molloy.edu/academics/resources/registrar/>

Bursar: <https://www.molloy.edu/admissions-aid/bursar/>

Financial Aid: <https://www.molloy.edu/admissions-aid/financial-aid/>

Technology Support Services (TLS): <https://www.molloy.edu/about/administration/office-for-university-technology-services/technology-support-services/>

Student Solution Center: <https://www.molloy.edu/academics/resources/student-solution-center>

*Language in this document was updated with the help of Grammarly.