

**APPENDIX VA
FACULTY TEACHING EVALUATION FORM**

NAME OF FACULTY MEMBER EVALUATED: _____

SCHOOL/DEPT.: _____ DATE: _____

TYPE OF EVALUATION: VPAA: DEAN: ASSOC. DEAN/CHAIR: COLLEAGUE:

NAME OF EVALUATOR: _____ SCHOOL/DEPT.: _____

TIME OF DAY: _____

Time Course Type of Class Size

1. EVALUATION OF TEACHING ABILITY - CLASSROOM SETTING

SCALE: (5) Outstanding; (4) Very Good; (3) Good; (2) Satisfactory; (1) Satisfactory with reservations; (0) Unsatisfactory; (N/A) Unable to appraise

Instructions: Each of the items below deals with a particular aspect of teaching performance. Please indicate your rating of each characteristic using the scale below. The exact point at which you rate is less important than your general impression. Write in after the question any additional comments you wish to make (lengthy comments should be made on the reverse side of the sheet). Give examples wherever possible and indicate the source of information on which your selection is based. Please answer only those questions for which you are certain you have adequate information to make a judgment.

I. KNOWLEDGE OF SUBJECT MATTER

The Instructor:

1. Demonstrated breadth and depth of information _____
2. Demonstrated awareness of current trends _____
3. Was able to establish cognitive relationships _____
4. Utilized adequate examples for clarity _____

In summary, I would rate the instructor's overall knowledge of the subject matter _____

Supporting Comments

II. PRESENTATION OF MATERIAL

The Instructor:

1. Presents an overview of material to be covered in the session _____
2. Consistently develops/presents material consistent with objectives states _____
3. Presents material in an organized manner _____
4. Is well prepared for the session _____
5. Provides clear explanations _____
6. Makes subject matter more meaningful through the use of examples and applications _____
7. Utilized teaching aids _____
8. Used a variety of teaching methods _____

In summary, I would rate the instructor's overall presentation of the material _____

Supporting Comments _____

III. THE LEARNING SITUATION

1. Climate _____
2. Participation _____
3. Class interaction _____

The Instructor:

1. Is receptive to participant's questions and comments _____
2. Seemed to know when students didn't grasp material _____
3. Is receptive to divergent viewpoints _____
4. Stimulates class discussion _____
5. Answered questions effectively _____
6. Is flexible (can meet situation with suitable approach) _____
7. Shows fair and equal concern for all students in class _____

In summary, I would rate the learning situation _____

IV. CLASSROOM DYNAMIC AND STYLE

In your role as evaluator you are visiting the course to look at instructor delivery of information and opportunities for interaction between instructor and students, as well as, peer interaction between students. Evaluators do not assess student work, grading rubrics, or use of assessments.

Face-to-Face Environment

The Instructor:

1. Engagement: Encourages student involvement in the class. _____
2. Interest: Demonstrates enthusiasm for the content (for example, in the delivery of instruction and responses to question). _____
3. Communications: Instructor's style stimulated learning (such as encouraging student-faculty interaction and peer interaction in class). _____

Online Environment

The Instructor:

1. Engagement: Encourages student involvement in class. _____
2. Interest: Demonstrates enthusiasm for the content (for example, in the delivery of instruction using multimedia components and responses to questions). _____
3. Communications: Instructor's style of material presentation and organization stimulated learning (such as an easy to navigate, organized Learning Management System for the course with clear instructions). _____

Supporting Comments

V. EVALUATION OF TEACHING ABILITY – LABORATORY SETTING

The Instructor:

1. Discusses instructions for laboratory session before each experiment _____
2. Provides sufficient opportunity for students to ask for an obtain individual assistance _____
3. Provides sufficient opportunity for student questions _____
4. Demonstrates or discusses lab techniques students will use in the laboratory exercise _____
5. Gives students a chance to show their technique/knowledge about the laboratory exercise _____

In summary, I would rate the instructor's teaching style in the laboratory setting _____

Supporting Comments

VI. EVALUATION OF TEACHING ABILITY IN THE CLINICAL SETTING

The Instructor:

1. Participates in orientation to the area _____
2. Assumes responsibility for teaching on clinical unit _____
3. Supervises student activities _____
4. Is knowledgeable about principles applicable to subject matter _____
5. Seeks documentation from staff of students' clinical performance _____
6. Has good teacher-student relationship _____
7. Stimulates students to function at optimum level and toward independent functioning _____
8. Conducts clinical conferences to enhance transfer of learning _____
9. Shares theoretical knowledge with staff _____
10. Is available to students and offers advice wisely _____
11. Responds constructively to students' ideas and experience _____
12. Communicated goals for students with clinical staff _____
13. Promotes attitude of mutual respect between staff and teacher, student-teacher, staff-student _____

14. Has good rapport with staff

In summary, I would rate the instructor's teaching ability in the clinical setting

Supporting Comments

Evaluator Suggestions

Evaluator Commendations

_____/ _____ Signature of Evaluator/Date
Comments by Faculty Member

_____/ _____ Signature of Faculty Member/Date

Spring, 2000

Spring, 2018