

**MOLLOY UNIVERSITY
FACULTY SCHOLARSHIP GRANT
EXPENSE REPORT**

NAME _____ DEPARTMENT/SCHOOL _____

DATE OF GRANT _____ PROJECT COMPLETION DATE _____

EXPENSES¹:

Supplies		\$
Library costs/books/periodicals		
Travel		
Printing/Duplicating		
Postage		
Telephone/Fax		
Secretarial/clerical services		
Other		
Total Expenses	(B)	\$
Amount of Grant	(A)	\$
Unexpended Amount (if any)²	(A-B)	\$

¹All expenses must be adequately documented by receipts or other appropriate documentation.

²A Check payable to Molloy University must accompany this report for any unexpended amount.

Revised Fall, 2000