

APPENDIX V A

A. FACULTY TEACHING EVALUATION FORM

NAME OF FACULTY MEMBER EVALUATED \_\_\_\_\_

DEPARTMENT \_\_\_\_\_ DATE \_\_\_\_\_

TYPE OF EVALUATION: Self \_\_\_\_\_ VPAA \_\_\_\_\_ Chair \_\_\_\_\_ Colleague \_\_\_\_\_

NAME: \_\_\_\_\_ DEPT: \_\_\_\_\_

TIME OF DAY: \_\_\_\_\_  
Course Type of Class Size

1. EVALUATION OF TEACHING ABILITY - CLASSROOM SETTING

SCALE: (5) Outstanding; (4) Very Good; (3) Good; (2) Satisfactory; (1) Satisfactory with reservations; (0) Unsatisfactory; (N/A) Unable to appraise

Instructions: Each of the items below deals with a particular aspect of teaching performance. Please indicate your rating of each characteristic using the scale below. The exact point at which you rate is less important than your general impression. Write in after the question any additional comments you wish to make (lengthy comments should be made on the reverse side of the sheet). Give examples wherever possible and indicate the source of information on which your selection is based. Please answer only those questions for which you are certain you have adequate information to make a judgment.

I. KNOWLEDGE OF SUBJECT MATTER

The Instructor:

- 1. Demonstrated breadth and depth of information \_\_\_\_\_
- 2. Demonstrated awareness of current trends \_\_\_\_\_
- 3. Was able to establish cognitive relationships \_\_\_\_\_
- 4. Utilized adequate examples for clarity \_\_\_\_\_

In summary: I would rate the instructor's overall knowledge of the subject matter \_\_\_\_\_

SUPPORTING COMMENTS:

II. PRESENTATION OF MATERIAL

The Instructor:

- 1. Presents an overview of material to be covered in the session \_\_\_\_\_
- 2. Consistently develops/presents material consistent with the objectives stated \_\_\_\_\_
- 3. Presents material in an organized manner \_\_\_\_\_

- 4. Is well prepared for the session \_\_\_\_\_
- 5. Provides clear explanations \_\_\_\_\_
- 6. Makes subject matter more meaningful through the use of examples and applications \_\_\_\_\_
- 7. Utilized teaching aids \_\_\_\_\_
- 8. Used a variety of teaching methods \_\_\_\_\_

In summary, I would rate the instructor's overall presentation of the material \_\_\_\_\_

*SUPPORTING COMMENTS:*

**III. THE LEARNING SITUATION**

- 1. Climate
- 2. Participation \_\_\_\_\_
- 3. Class interaction \_\_\_\_\_

The Instructor:

- 1. Is receptive to participant's questions and comments \_\_\_\_\_
- 2. Seemed to know when students didn't grasp material \_\_\_\_\_
- 3. Is receptive to divergent viewpoints \_\_\_\_\_
- 4. Maintains a sufficiently relaxed environment \_\_\_\_\_
- 5. Stimulates class discussion \_\_\_\_\_
- 6. Answered questions effectively \_\_\_\_\_
- 7. Is flexible (can meet situation with suitable approach) \_\_\_\_\_
- 8. Shows fair and equal concern for all students in class \_\_\_\_\_
- 9. Is attentive to classroom conditions (e.g., light, heat, ventilation) \_\_\_\_\_

In summary, I would rate the learning situation \_\_\_\_\_

*SUPPORTING COMMENTS:*

**IV. PERSONAL MANNER OR STYLE**

The Instructor:

- 1. Spoke distinctly and with sufficient volume
- 2. Seemed interested in the subject presented
- 3. Utilized notes and text effectively
- 4. Behavior, poise and control enhanced the overall presentation

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In summary, I would rate the personal style of the instructor

*SUPPORTING COMMENTS:*

**V. EVALUATION OF TEACHING ABILITY - LABORATORY SETTING**

The Instructor:

- 1. Discuss instructions for laboratory session before each experiment
- 2. Provides sufficient opportunity for students to ask for and obtain individual assistance
- 3. Provides sufficient opportunity for student questions
- 4. Demonstrates or discusses lab techniques students will use in the laboratory exercise
- 5. Gives students a chance to show their technique/knowledge about the laboratory exercise

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In summary, I would rate the instructor's teaching style in the laboratory setting

*SUPPORTING COMMENTS:*

**VI. EVALUATION OF TEACHING ABILITY IN THE CLINICAL SETTING**

The Instructor:

- 1. Participates in orientation to the area
- 2. Assumes responsibility for teaching on clinical unit
- 3. Supervises student activities
- 4. Is knowledgeable about principles applicable to the subject matter
- 5. Seeks documentation from staff of students' clinical performance

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- 6. Has good teacher-student relationship \_\_\_\_\_
  - 7. Stimulates students to function at optimum level and toward independent functioning \_\_\_\_\_
  - 8. Conducts clinical conferences to enhance transfer of learning \_\_\_\_\_
  - 9. Shares theoretical knowledge with staff \_\_\_\_\_
  - 10. Is available to students and offers advice wisely \_\_\_\_\_
  - 11. Responds constructively to students' ideas and experience \_\_\_\_\_
  - 12. Communicates goals for students with clinical staff \_\_\_\_\_
  - 13. Promotes attitude of mutual respect between staff and teacher, student-teacher, staff-student \_\_\_\_\_
  - 14. Has good rapport with staff \_\_\_\_\_
- In summary, I would rate the instructor's teaching ability in the clinical setting \_\_\_\_\_

*SUPPORTING COMMENTS:*

\_\_\_\_\_/\_\_\_\_\_Signature of Evaluator/Date

\_\_\_\_\_/\_\_\_\_\_Signature of Faculty Member/Date