

APPENDIX V B

**B. EVALUATION OF FACULTY MEMBER'S DEPARTMENTAL RESPONSIBILITIES**

NAME OF FACULTY EVALUATED: \_\_\_\_\_ DEPARTMENT: \_\_\_\_\_

EVALUATOR: \_\_\_\_\_ DATE: \_\_\_\_\_

**SCALE: (5) Outstanding; (4) Very Good; (3) Good; (2) Satisfactory; (1) Satisfactory with reservations; (0) Unsatisfactory; (U) Unable to observe**

I. Teaching Effectiveness  
(Consensus of Teaching Evaluation)

Supporting Comments:

\_\_\_\_\_

II. Attendance

Quality of Participation

Classes

\_\_\_\_\_

Department Meeting

\_\_\_\_\_

Faculty Meetings

\_\_\_\_\_

Department Committee Meetings

\_\_\_\_\_

*Supporting Comments:*

III. Department

Cooperation with projects

\_\_\_\_\_

Rapport with faculty and students

\_\_\_\_\_

Submission of outlines

\_\_\_\_\_

Availability for Advisement

\_\_\_\_\_

-contacts advisees

-available for programming

*Supporting Comments (must be included):*

IV. Optional

Student Activities Participation

\_\_\_\_\_

Committee Participation

\_\_\_\_\_

-College

-Department

*Supporting Comments (must be included):*

*Other Pertinent Comments:*

\_\_\_\_\_/\_\_\_\_\_Signature of Evaluator/Date

\_\_\_\_\_/\_\_\_\_\_Signature of Faculty Member/Date