

APPENDIX V C

C. EVALUATION OF CHAIRPERSON/DIVISION DEAN BY FACULTY NAME OF

CHAIRPERSON/ASSOCIATE DEAN: _____

DEPARTMENT: _____

SCALE: (1) Excellent (2) Very Good (3) Good (4) Fair (5) Poor

How would you rate your Chairperson/Associate Dean in terms of:

Administration of Department

- 1. Calls and presides over monthly departmental meetings _____
- 2. Encourages faculty input _____
- 3. Gives reports from Chairperson/Division Deans' meetings _____
- 4. Obtains and approves of course outlines _____
- 5. Plans course offerings and faculty assignments with department members _____
- 6. Arranges for student advisement _____

Supporting Comments:

Maintaining and furthering standards in the department

- 1. Recruits new faculty as need arises _____
- 2. Orients new faculty _____
- 3. Evaluates members of the department in matters of professional conduct, academic standing, and teaching performance _____
- 4. Plans with faculty and students curriculum changes _____
- 5. Plans new courses and revision of new courses _____

Supporting Comments:

Providing opportunity for excellence in the department

- 1. Rapport with department members and students _____
- 2. Encourages membership in professional organizations, attendance at meetings, research and publication _____
- 3. Makes available resource materials _____
- 4. Promotes faculty initiative and creativity _____

Supporting Comments:

Considering all facets, how would you evaluate the effectiveness of this person? _____

Supporting Comments: