

Molloy University

Request for Graduate Assistantship/Graduate Research Assistantship Position

School / Department: Molloy Violence Prevention

Supervisor's Name and Title: Kelly Guerriero, Project Director

Graduate Assistantship Position Title: MVP Graduate Assistant

Check One: Graduate Assistantship Graduate Research Assistantship
 Graduate Teaching Assistant

Please identify the areas you feel best suits your position for a graduate assistant (check all that apply):

MBA Criminal Justice Education Nursing Music Therapy Speech Language-Pathology
 Clinical Mental Health Counseling Education – Ed.D. Nursing Ph.D. Nursing DNP
 Communication Sciences and Disorders Ph.D.

Please describe the major duties and responsibilities of this position:
The mission of the MVP program is to educate the Molloy community on gender-based violence prevention and response.

- *Responsible for assisting the Project Director in managing and overseeing the Molloy Violence Prevention program
- *Assist the student-ambassadors with creating flyers, social media posts, and educational documents that help to promote the program and raise awareness of gender-based violence prevention efforts on campus
- *Help present workshops to incoming students at FST classes
- *Handle scheduling for the MVP program and manage the calendar of events
- *Manage MVP's social media accounts, including instagram

Please list the knowledge, skills and abilities necessary for this position:

- *Interest in/ passion for gender-based violence prevention and awareness
- *Organizational Skills
- *Interpersonal Skills
- *Comfortable with public speaking
- *Detail-oriented

Please detail the schedule of hours of work for this position (Must add up to 150 hours per semester):
Flexible or please list hours needed:

Do you have a graduate assistant currently in this position that you will be returning next year?
 Yes No If yes, Name :

Supervisor's Signature: *Kelly Guerriero* Date: 10/17/23

Dean or Department Chair's Signature: *Kangin* Date: 10/19/23

Please return to the Gina Nedelka
Executive Assistant for Research, Scholarship, and Graduate Studies (K322)
gnedelka@molloy.edu