

Molloy University

Request for Graduate Assistantship/Graduate Research Assistantship Position

School / Department: Campus Ministries

Supervisor's Name and Title: _____

Graduate Assistantship Position Title: Graduate Assistant for Service and Social Justice

Check One: Graduate Assistantship Graduate Research Assistantship
 Graduate Teaching Assistant

Please identify the areas you feel best suits your position for a graduate assistant (check all that apply):

MBA Criminal Justice Education Nursing Music Therapy Speech Language-Pathology
 Clinical Mental Health Counseling Education – Ed.D. Nursing Ph.D. Nursing DNP
 Communication Sciences and Disorders Ph.D.

Please describe the major duties and responsibilities of this position:

Assist Campus Ministries staff with event planning and on-site support including event logistics, troubleshooting, and managing faith-based programming, fundraisers, and service projects. Attend and supervise various service projects including Midnight Run, Homecoming Farm and Mary Brennan INN. Serve as advisor for Molloy Service Corps, a student service organization. Interested in event planning and execution and working directly with undergraduate students, providing supervision and support. Job responsibilities can be tailored candidate's program of study and interests.

Please list the knowledge, skills and abilities necessary for this position:

This position requires someone who is student-focused, organized, a self-starter as well as a team player. Experience with spirituality-based programming, Mass participation, and music ministry are a plus.

Please detail the schedule of hours of work for this position (Must add up to 150 hours per semester):
Flexible Yes or please list hours needed:

Do you have a graduate assistant currently in this position that you will be returning next year?
 Yes No If yes, Name :

Supervisor's Signature: [Signature] Date: 10/11/23
Dean or Department Chair's Signature: [Signature] Date: 10/16/23

Please return to the Gina Nedelka
Executive Assistant for Research, Scholarship, and Graduate Studies (K322)
gnedelka@molloy.edu