

**Molloy College**  
**Request for Graduate Assistantship/Graduate Research Assistantship Position**

Division/ Department: \_\_\_\_\_

Supervisor's Name and Title: \_\_\_\_\_

Graduate Assistantship Position Title: \_\_\_\_\_

Check One:      Graduate Assistantship \_\_\_\_\_      Graduate Research Assistantship \_\_\_\_\_

Please identify the areas you feel best suits your position for a graduate assistant (check all that apply):

\_\_\_MBA \_\_\_Criminal Justice \_\_\_Education \_\_\_Nursing \_\_\_Music Therapy\_\_\_ Speech Language-Pathology

\_\_\_Clinical Mental Health Counseling \_\_\_ Education – Ed.D. \_\_\_Nursing Ph.D. \_\_\_Nursing DNP

Please describe the major duties and responsibilities of this position:

Please list the knowledge, skills and abilities necessary for this position:

Please detail the schedule of hours of work for this position (Must add up to 150 hours per semester):

Flexible \_\_\_\_\_ or please list hours needed:

Do you have a graduate assistant currently in this position that you will be returning next year?

\_\_\_ Yes \_\_\_ No    If yes, Name \_\_\_\_\_

Supervisor's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Dean or Department Head's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*Please return to the Kathleen Maurer Smith  
Dean for Graduate Academic Affairs (K009)  
[ksmith@molloy.edu](mailto:ksmith@molloy.edu)*