The tuition for each required course includes set of Study Guides from the College for Financial Planning. The Study Guides will be distributed in-class. However, registered students may also pick-up the Study Guides at the Division of Continuing Education and Professional Development, Siena Hall, Room 106- call 516-678-5000 ext 6206 for availability and office hours.

A textbook is also required in each course. Some textbooks are only available for purchase directly through the publisher and will be indicated in the textbook description; others can be purchased at the Molloy Bookstore located on the Rockville Centre (RVC) campus or in the Main Office at the Suffolk Center.

The RVC bookstore is usually open Monday, Thursday and Friday, 9:00 a.m. - 5:00 p.m. and Tuesday and Wednesday, 9:00 a.m. - 7:00 p.m. Please call for weekend dates and hours and to determine the availability of the below listed textbooks - phone: (516) 678-5000 ext 6250.

The Suffolk Center Main Office is usually open Monday-Thursday, 9:00 a.m. - 7:00 p.m. and on Friday from 9:00 a.m. - 5:00 p.m. There phone number is (631) 755-5509.

Please purchase the most current edition of each book. These textbooks should also be purchased before the start of classes.

### FP 0150 FINANCIAL PLANNING PROCESS & INSURANCE

**Required:**
Financial Planning Process & Insurance Study Guide. College of Financial Planning. **This study guide will be given out in class.**

**Required:**

### FP 300 INVESTMENT PLANNING

**Required:**
Investment Planning Study Guide. College of Financial Planning. **This study guide will be given out in class.**

**Required:**
Mayo, Herbert B. Investments, Hinsdale, IL: The Dryden Press. This text is only available online, not in the Molloy College Bookstore.
FP 400 INCOME TAX PLANNING

Required:
Income Tax Planning Study Guide. College of Financial Planning. *This study guide will be given out in class.*

Required:

FP 500 RETIREMENT PLANNING AND EMPLOYEE BENEFITS

Required:
Retirement Planning & Employee Benefits Study Guide. College of Financial Planning. *This study guide will be given out in class.*


For the first class the reading assignment is Allen, CH.1-4

FP 600 ESTATE PLANNING

Required:
Estate Planning Study Guide. College of Financial Planning. *This study guide will be given out in class.*

Dalton, Michael, Estate Planning for Financial Planners, 3rd Edition, Money Education. The textbook will not be available in the bookstore. You will need to purchase the text directly from the publisher, Money Education. Their web address is: http://www.money-education.com/order.html and their toll-free number is 888-295-6023.

FP 700 CASE STUDIES IN FINANCIAL PLANNING*

Required:
The text used in the class will be, “Volume VII – Case Book”, Kaplan Financial (formerly BISYS) Publishers. Please contact Kaplan directly, at 1-888-694-3568 to purchase the text. The cost of the text is $113 plus $10 shipping. Delivery normally takes 3-5 business days. Please be prepared to discuss the first case in the first class.

* This is not a required course. Study Guides are not provided in this course.

FP 900 FINANCIAL CALCULATOR WORKSHOP*

Required:
Please bring a HP-12C financial calculator and Module 3, Introduction to the Time Value of Money, from the College for Financial Planning (handed out in the Financial Planning Process and Insurance class) to the workshop.

* This is not a required course.