



IMPORTANT! -HEALTH AND ACCIDENT INSURANCE

*It is mandatory that all full time Undergraduate students are assessed a health and accident fee charge to their student account. If a student is currently covered by another policy, the Molloy College insurance may be waived by completing an online waiver. Online waivers may be accessed in the "MY FINANCES" tab of the Lion's Den Student Portal. Students must read and follow all of the instructions on the online form. **Waiver forms must be submitted via the web by October 1st for the Fall semester.** Waivers submitted past this date CANNOT be accepted. The Health and Accident Insurance charge must be waived each Fall semester, via the web, for subsequent years of enrollment. By submitting an insurance waiver form you certify that all information entered is accurate to the best of your knowledge. **** (See instructions below for the insurance waiver process)***

*New Spring full time Undergraduate students will be charged a partial rate for the Health and Accident Insurance. **Spring waivers must be submitted by February 1st.** Waivers submitted past this date CANNOT be accepted.*

HOW TO WAIVE YOUR HEALTH AND ACCIDENT INSURANCE CHARGE:

- Log into the Lion's Den at <https://lionsden.molloy.edu/ics> with your Username and Password
- Click on **MY FINANCES** tab
- On the right hand side, under Health and Accident Insurance, click on link for
Student Health Insurance Waiver
- You will be redirected to Allen Flood (Molloy College insurance company) website
- Select **Online Waiver Form** at the bottom of the list
- Complete all fields with the required info
- Submit form*
- Retain a copy of your waiver form for your records

*Please allow 72 hours processing time for waivers to be reflected on your billing statement