EMERGENCY ACTION PLAN
HOSTILE INTRUDER RESPONSE
RESIDENCE HALLS

When a hostile person(s) is actively causing or threatening death or serious bodily injury, Public Safety recommend that residence hall occupants implement the following procedures.

- Remain in your room and immediately lock the door to the hallway and dial 911 for POLICE or Public Safety at 323-3500.
- If away from your room, join others in a room that can be locked.
- Don’t stay in the hallway.
- Do not sound the fire alarm. A fire alarm would place occupants in potential harm as they attempt to leave the building.
- Barricade yourself in your room with desks, beds, or anything you can push against the door.
- Lock the windows and close the blinds or curtains.
- Stay away from the windows.
- Turn off lights and all audio equipment.
- Try to remain as calm as possible and stay out of open areas and be quiet as possible.

If caught in an open area such as a hallway or lounge, you must decide upon a course of action. Options include:

**HIDING**

Make sure any hiding place is secure and not obvious.

**RUNNING**

If you think you can safely make it out of the building by running, then do so. If you decide to run, do not run in a straight line. Attempt to keep objects such as desks, cabinets, fixtures, etc. between you and the hostile person. Once outside, do not run in a straight line. Use trees, vehicles and other objects to block you from the view of the intruder. When away from the immediate area of danger, summon help in any way you can and warn others.

**PLAYING DEAD**

If the person(s) is causing death or serious physical injury to others and you are unable to run or hide you may choose to play dead if other victims are around you.

**FIGHTING**

Your last option if you are caught in open area in the building may be to fight
back. This is dangerous, but depending on your situation, this could be your last option.

If you are caught by the intruder and are not going to fight back, obey all commands and don’t look the intruder in the eyes.

Once the police arrive, obey all commands. This may involve being handcuffed or keeping your hands in the air. This is done for safety reasons and once circumstances are evaluated by the police, they will give you further direction.