Molloy College
Request for Graduate Assistantship/Graduate Research Assistantship Position

Division/Department: School of Liberal Arts and Sciences / Experiential College

Supervisor's Name and Title: Michael S. Russo

Graduate Assistantship Position Title: Program Assistant

Check One: Graduate Assistantship [ ] Graduate Research Assistantship [ ]

Please identify the areas you feel best suits your position for a graduate assistant (check all that apply):

☐ MBA ☐ Criminal Justice ☑ Education ☐ Nursing ☐ Music Therapy ☐ Speech Language-Pathology

☐ Clinical Mental Health Counseling ☑ Education – Ed.D. ☐ Nursing Ph.D. ☐ Nursing DNP

Please describe the major duties and responsibilities of this position:

We are seeking a graduate-level education student to assist with the development and launching of "The Experiential Academy at Molloy College." The Experiential Academy will be a two-year program of study, using a unique experiential pedagogy and culminating in an Associate's Degree in Liberal Arts and Sciences. The motto of the program is "hands-on, active, engaged learning one day a week on campus... and beyond."

The graduate assistant will help select program texts and educational resources, assist in the creation of interdisciplinary course assignments and hands-on activities for students, and help to assess learning outcomes. Students who have an interest in alternative pedagogies, who don't mind working with at-risk populations of students, and who enjoy being creative are strongly encouraged to apply.

Please list the knowledge, skills and abilities necessary for this position:

We are looking for a well-organized graduate student, with strong time-management and people skills, and a basic understanding of, and appreciation for, non-traditional pedagogies and educational delivery models. The student will be trained in all the forms of technology related to the program, but a familiarity with Canvas, Word, and academic portfolio programs would be helpful. All candidates should also possess solid research skills.

Please detail the schedule of hours of work for this position (Must add up to 150 hours per semester):

Flexible [☑] or please list hours needed:

Do you have a graduate assistant currently in this position that you will be returning next year?

☐ Yes [☑] No  If yes, Name

Supervisor's Signature: ___________ Date: 11/6/19

Dean or Department Head's Signature: ___________ Date: 11/6/19

Please return to the Kathleen Maurer Smith
Dean for Graduate Academic Affairs (K009)
ksmith@molloy.edu