



# Molloy College Direct Deposit form

Employee: \_\_\_\_\_ , \_\_\_\_\_  
Last Name First Name

Department: \_\_\_\_\_ Extension: \_\_\_\_\_

**\*\*Please note that Direct Deposit takes at least 2 pay periods to go into effect.**

### Account # 1

Bank: \_\_\_\_\_

Routing #: \_\_\_\_\_

Account # : \_\_\_\_\_

Checking:

Savings:

Net Salary:

Partial: \$ \_\_\_\_\_ . \_\_\_\_\_

- NEW Account
- Cancel Account
- Change Account

### Account # 2

Bank: \_\_\_\_\_

Routing #: \_\_\_\_\_

Account # : \_\_\_\_\_

Checking:

Savings:

Partial: \$ \_\_\_\_\_ . \_\_\_\_\_

- NEW Account
- Cancel Account
- Change Account

### Account # 3

Bank: \_\_\_\_\_

Routing #: \_\_\_\_\_

Account # : \_\_\_\_\_

Checking:

Savings:

Partial: \$ \_\_\_\_\_ . \_\_\_\_\_

- NEW Account
- Cancel Account
- Change Account

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**\*\*\*Please attach Voided blank check for checking or a preprinted deposit slip for Savings\*\*\***