MOLLOY COLLEGE
The Barbara H. Hagan School of Nursing & Health Sciences

CHECKLIST OF REQUIREMENTS
FOR ATTENDING CLINICAL PRACTICE

Each item must be completed:

1. Physical examination using the Barbara Hagan School of Nursing and Health Sciences PHYSICAL FORM. FORM MUST BE SIGNED, STAMPED, AND DATED BY PROVIDER AND INCLUDE:
   - On initial physical for Advanced Physical Assessment NUR 5721,2,3,4, NUR 5320, NUR 5420 and all subsequent clinical rotations, you must provide documentation of two PPDs implanted within 365 days of each other, or a Quantiferon blood test, or a T-spot PPD.
   - Each subsequent physical requires only one PPD, Quantiferon blood test, or T-spot PPD.
   - Laboratory Titer Reports (LAB SHEETS) for Rubella, Rubeola, Varicella, Mumps and Hepatitis B. Numerical Values for each are required.
   - Physicals/PPD must be submitted annually to Hagan 305
     - Summer Semester: on or before April 15th
     - Fall Semester: on or before July 15th
     - Spring Semester: on or before December 1st

2. CPR-Cardio pulmonary resuscitation certification must be completed. No online course will be accepted.
   - CPR cards must be submitted (Make copy of front and back) with your Physical Information.
   - Acceptable Courses provided by: American Heart Assoc. – BLS for Health Care Providers
   - American Red Cross – BLS for the Professional Rescuer

3. Uniform for Clinical Experience: Students are to wear plain white lab coats (no affiliation badges of any kind are to be displayed on the lab coat). The Molloy College photo ID Badge is to be worn and clearly visible.

4. Clinical Agency Affiliation Requirements: Individual clinical agency affiliates may require additional medical tests and/or clearance requirement for students entering their agencies. Student will be notified of any additional requirement AFTER the clinical placement contract is completed and signed by the agency.

5. Students must submit a copy of NYS RN License Registration Certificate

6. Late Fee: A fee of $50.00 is charged to process physical documents submitted after due date.

7. Review the Molloy College Nursing Handbook and review policies and health requirements.

8. Signed HIPAA form

9. FLU vaccines are valid for the influenza season (generally August to June of following year)

10. Malpractice Insurance appropriate to your program (Registered Nurse or Nurse Practitioner Addend to: NP STUDENT) with coverage of $1,000,000 per claim/$3,000,000 aggregate.

11. Evidence of OSHA training (NYS Infection Control Certificate) CMEresource.com will bring you to NetCe website. Follow the prompts to #9864 Infection Control: The NYS Requirement

12. Students are expected to carry their own health insurance.
Attention All Nursing Students

For questions and submission of all forms

Contact:
Mary Jane O’Malley
Hagan 305
momalley@molloy.edu
516.323.3737
9:30am to 5:30pm

Students should make photocopies of all submitted documents and keep them in your professional portfolio

We are not permitted to make copies for your use

We do not notify students of expiring documents
MOLLOY COLLEGE
THE BARBARA H. HAGAN SCHOOL OF NURSING & HEALTH SCIENCES

Molloy College – Barbara H. Hagan School of Nursing & Health Sciences
Hagan 305 Mary Jane O’Malley (516) 323-3737
1000 Hempstead Ave., Rockville Centre, New York 11571-5002

Anticipated Class
next semester:

Course
Section

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<tr>
<th>Last Name</th>
<th>First Name</th>
<th>ID#</th>
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<table>
<thead>
<tr>
<th>Maiden Name</th>
<th>Date of Birth</th>
<th>Gender</th>
<th>Phone</th>
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Required on Initial Physical Only: **TITERS NEED TO BE DONE ONE TIME ONLY**
**LAB REPORTS MUST BE ATTACHED FOR EACH TITRE!**

<table>
<thead>
<tr>
<th></th>
<th>Value</th>
<th>Result</th>
<th>Date</th>
<th>Booster</th>
<th>Follow Up Titer</th>
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<tbody>
<tr>
<td>Rubella Titer</td>
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<td>Rubeola Titer</td>
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<td>Varicella Titer</td>
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<td>Mumps Titer</td>
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HISTORY OF VACCINATIONS: Please provide immunization dates if Titers are Equivocal or Negative

<table>
<thead>
<tr>
<th>MMR #1</th>
<th>MMR #2</th>
<th>VARICELLA #1</th>
<th>VARICELLA #2</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hepatitis B Vaccine:</td>
<td>Hep B #1</td>
<td>Hep B #2</td>
<td>Hep B #3</td>
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</tbody>
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Diptheria/TetanusPertussis: [Within Last 10 Years] (Tdap) __________ (Td) __________

If, as an adult you have not had a vaccine that contains pertussis (whooping cough) one of the doses you receive needs to have pertussis in it.

NURSING STUDENTS ARE TO BE IMMUNIZED WITH HEPATITIS B VACCINE PRIOR TO THE BEGINNING OF CLINICAL PRACTICE OR MUST SIGN A DECLINATION STATEMENT.

DECLINATION STATEMENT

*If HepB titer is Negative or Equivocal and you DO NOT have record of your immunization you must sign Declination.*

I understand that due to my occupational exposure to blood or other potentially infectious materials, I may be at risk of acquiring Hepatitis B virus (HBV) infection. I have been informed of the need to be vaccinated with Hepatitis B Vaccine. However, I decline Hepatitis B vaccination at this time. I understand that by declining this vaccination, I continue to be at risk of acquiring Hepatitis B, a serious disease.

Name (Print): ____________________________________________

Date: ___________________ SIGNATURE: _____________________

JG/bn 7/2020
I certify that ___________________________  

Is in good health as determined by a recent physical examination of sufficient scope to ensure that he or she is free from health impairments which may be of potential risk to patients or other personnel or which may interfere with the performance of his or her duties, including habituation or addiction to depressants, stimulants, narcotics, alcohol or other drugs or substances which may alter individual behavior. This individual is able to participate in clinical learning experiences as a student of Nursing.

I have identified the following:

B.P.: ___________________________

Vision: ________________________  Hearing: ________________________

Allergy to Latex: Yes: _____   No: _____       Other Allergies: ________________________

Illnesses: _____________________________________________________________

Injuries: _____________________________________________________________

Restrictions on activity: _________________________________________________

Medications: ___________________________________________________________

Disabilities: ___________________________________________________________

**Students with disabilities are considered on an individual basis. Students must be able to meet program objectives.

Name of Health Care Provider:

_____________________________________________________________________

(Stamp Is Required)

Address: _______________________________  Phone: _________________________

Date: _________________________________

HEALTH CARE PROVIDER
SIGNATURE: __________________________
MOLLOY COLLEGE
THE BARBARA H. HAGAN SCHOOL OF NURSING & HEALTH SCIENCES

PPD FORM

Molloy College – Barbara H. Hagan School of Nursing & Health Sciences
Hagan 305 Mary Jane O’Malley (516) 323-3737
1000 Hempstead Ave., Rockville Centre, New York 11571-5002

Last Name____________________  First Name _____________________  ID#____________________
Maiden Name____________________  Date of Birth____________________
Address ___________________________________________  Gender _______
__________________________________________  Phone __________________

• ONE OF THE FOLLOWING MUST BE COMPLETED WITHIN THE PAST 12 MONTHS. If positive results, submit physician clearance on letterhead. A TWO STEP PPD is required for first time clinical students only.

  1. PPD – Tuberculin Test (PPD intradermal only) [MUST BE READ 48 – 72 HOURS LATER]

     Date Implanted: ______________ Date Read: ______________ Result: __________________

*2nd PPD IS REQUIRED AND SHOULD BE IMPLANTED WITHIN 364 DAYS OF THE 1st PPD*

     Date Implanted: ______________ Date Read: ______________ Result: __________________

     OR

     2. QuantiFERON TB Gold Result: _______ Date: _______ Lab Sheet Must Be Attached

     OR

     3. T-Spot Result: ___________________ Date: _______ Lab Sheet Must Be Attached

  ➢ POSITIVE FINDINGS OF ALL TUBERCULOSIS TESTS REQUIRE A NEGATIVE CHEST XRAY REPORT. XRAY REPORT MUST BE ATTACHED:

     Date: ____________________________ Result: ____________________________

Name of Health Care Provider: ___________________________________________

Address ___________________________________________  Phone Number __________________

*STAMP IS REQUIRED*

JG/bn 7/2020
Latex Allergy Policy

Background: Latex allergy has become a serious healthcare problem. Experts have described it as a disabling occupational disease among healthcare workers (American Nurses Association, 1997).

The allergic reaction to latex is evoked by direct contact with products containing latex rubber or by inhaling powder from latex gloves. Responses may range in severity from a rash to asthma attacks to death from anaphylaxis (New York State Nurses Association, 1999).

The increased need to don gloves in both medical and non-medical settings has increased the prevalence of latex allergies. A 1997 alert published by the National Institute of Occupational Safety (NIOSH) indicated that less than 1% of the general population and 8% to 17% of regularly exposed healthcare workers are sensitized to latex (American Latex Allergy Assoc., 2016). These statistics indicate that an increasing number of entering nursing students may already have a latex sensitivity. Beginning one’s professional life with a latex allergy presents unique challenges for students and faculty.

In light of this growing problem the School of Nursing has developed the following policy related to latex exposure.

Initial Steps: All Molloy School of Nursing Student and Faculty History and Physical Forms to have a category, which indicates Latex Allergy. The healthcare provider completing the form must specifically respond to this item.

Follow-Up: In those instances where a latex allergy has been indicated, faculty/student will need to be contacted by Health Services: The following actions should be initiated:

- Faculty/Student will be given literature on latex allergies
- Faculty/Student will be counseled regarding acceleration of sensitivity with repeated exposures
- Faculty/Student will be encouraged to wear a Medi-Alert bracelet as suggested by NIOSH
- Faculty/Student acknowledgement of this policy will be kept on file in department

Agency Contact: The faculty/student will be responsible for sharing information about themselves regarding latex allergy with the respective clinical agency.

I am a faculty member/student in the Molloy College School of Nursing. I have read the Molloy College policy concerning Latex Allergy.

☐ I do not have any allergy to latex, or

☐ I have a latex allergy and I have previously so notified Molloy College. I am fully aware of the dangers arising out of exposure to latex and I agree to exercise appropriate caution. I hereby release Molloy College, its Board of Trustees, officers and administrators and employees from any claim or liability arising out of my exposure to latex either on the campus of Molloy College or in any clinical setting.

Print Name: ___________________________________________________________

Signature: ____________________________________________________________

Date: ____________________

JG/hn 7/2020
Health Insurance Portability and Accountability Act of 1996 (HIPAA) is a Federal Amendment to the Internal Revenue Code of 1986 concerning health insurance and issues in combating fraud and abuse in health insurance and health care delivery.

- HIPAA provides for standardization of the interchange of medical data
- Protects patient privacy
- Protects security of patient data

FERPA stands for Family Educational Rights and Privacy Act (Buckley Amendment). Passed by Congress in 1974 the Act grants four specific Rights to the student.

- The right to see the information the institution is keeping on the student
- The right to seek amendment to those records and in certain cases append a statement to the record
- The right to consent to disclosure of his/her records
- The right to file a complaint with the FERPA office in Washington

Confidentiality provisions of the Health Insurance Portability and Accountability Act of 1996 (HIPAA) as well as provisions of the Family Educational and Privacy Act of 1974 (FERPA) have been explained to me and I fully understand them.

I hereby authorize release of information from my student health record to affiliated clinical agencies as indicated below in accordance with all relevant State and Federal confidentiality laws including the Health Insurance Portability and Accountability Act of 1996 (HIPAA), and the Federal Educational Rights and Privacy Act of 1974 (FERPA).

________________________________________
Name (Please print)

________________________________________  ________________
Signature                          Date
### FLU VACCINE FORM

**DUE BY OCTOBER 1st-DECEMBER 1st**

**PLEASE PRINT**

<table>
<thead>
<tr>
<th>Student Name</th>
<th>Molloy ID Number</th>
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<tbody>
<tr>
<td>E-Mail Address</td>
<td>Phone Number</td>
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</tbody>
</table>

**Entire form must be completed**

- Manufacturer or Company Name of Vaccine: ____________________________
- Lot Number of the Vaccine: ____________________________
- Expiration Date: ____________________________
- Dose Administered: ____________________________
- Date Administered: ____________________________

- Placement: □ Right Deltoid □ Left Deltoid

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<thead>
<tr>
<th>Name of Provider</th>
<th>License Number</th>
<th>Stamp</th>
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Address of Provider

JG/ha 7/2020