Molloy College
Request for Graduate Assistantship/Graduate Research Assistantship Position

Division/ Department: Education- EdD Program

Supervisor’s Name and Title: Dr. Joanna Alcruz, Ed.D. Faculty and CPED Delegate

Graduate Assistantship Position Title: Graduate Research Assistant (position #2)
Check One: Graduate Assistantship [ ], Graduate Research Assistantship [✓]

Please identify the areas you feel best suits your position for a graduate assistant (check all that apply):
[✓] MBA, Criminal Justice, Education, Nursing, [✓] Music Therapy, [✓] Speech Language-Pathology
[✓] Clinical Mental Health Counseling, [✓] Education – Ed.D. [ ] Nursing Ph.D. [ ] Nursing DNP

Please describe the major duties and responsibilities of this position:
The CPED (Carnegie Project on the Education Doctorate) Graduate Research Assistant will work with the CPED Delegate, Dr. Joanna Alcruz, to collect and analyze data needed for the Ed.D. Program to actively participate in the CPED Initiative.

In addition, the GRA will support research for the Ed.D. program and for Ed.D. faculty members. The GRA may also be asked to assist with EdD program recruitment as needed.

Please list the knowledge, skills and abilities necessary for this position:
Excellent oral and written communication skills.
Strong organizational skills and ability to multi-task.
Advanced computer and research skills.
Cooperative attitude toward faculty, staff and fellow students.

Please detail the schedule of hours of work for this position (Must add up to 150 hours per semester):
Flexible [✓] or please list hours needed: 10 hours per week

Do you have a graduate assistant currently in this position that you will be returning next year?
[ ] Yes [✓] No If yes, Name ________________________________

Supervisor’s Signature: ____________________________ Date: 11/7/19

Dean or Department Head’s Signature: ____________________________ Date: ____________

Please return to the Kathleen Maurer Smith
Dean for Graduate Academic Affairs (K009)
ksmith@molloy.edu