2017 ADVANCED PLACEMENT* SUMMER INSTITUTES

Molloy College, in cooperation with the College Board*, will offer AP* Summer Institutes to teachers of Advanced Placement* High School courses this summer at two different locations on Long Island, NY on the following schedule:

June 26-June 29, 2017
- **Computer Science A**: Faculty: Richard DePaulo; RVC
- **Statistics**: Faculty: Dr. Joe Oechsle; Suffolk

July 10-13, 2017
- **Biology**: Faculty: Richard Kurtz; RVC
- **English Literature**: Faculty: Ed Schmieder; Suffolk
- **Environmental Science**: Faculty: Jeanne Kaidy; RVC
- **Spanish Literature**: Faculty: Rafael Moyano; Suffolk
- **U. S. History**: Faculty: Alice Grant; Suffolk

July 17-20, 2017
- **Calculus AB**: Faculty: Dr. Maxine Lifshitz; Suffolk
- **Computer Science Principles**: Faculty: Reg Hahne; Suff.
- **Environmental Science**: Faculty: Jeanne Kaidy; RVC
- **European History**: Faculty: Alice Grant; Suffolk

July 24-27, 2017
- **Art History**: Faculty: John Nici; Suffolk
- **Calculus BC**: Faculty: Dr. Maxine Lifshitz; Suffolk
- **Chemistry**: Faculty: Mark Langella; RVC
- **Government & Politics: US**: Faculty: Maria Schmidt; Suff.

July 31- August 3, 2017
- **English Language**: Faculty: Barbara Murphy; Suffolk
- **World History**: Faculty: Charles Hart; Suffolk

August 7-10, 2017
- **Physics 1**: Faculty: Jesus Hernandez; RVC
- **Spanish Language**: Faculty: Jose Diaz; Suffolk

August 14-17, 2017
- **Economics**: Faculty: Dr. Anthony Gyapong; Suffolk

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Molloy College offers AP* Summer Institutes for teachers of Advanced Placement* High School courses at both its Rockville Centre Campus at 100 Hempstead Avenue, Rockville Centre, as well as at its Suffolk Center Campus on the grounds of Republic Airport located at: 7180 Republic Airport, in East Farmingdale, Long Island, NY. All institutes are taught by experienced teachers of AP* and are endorsed by the College Board*. The AP* Summer Institutes described in the pages that follow may be taken for graduate credit at the reduced rate of $900 per 3-credit Institute or on a non-credit basis for 2 in-service credits for $795 per Institute. All of the Institutes are offered on an intensive one-week format. Course descriptions for the Institutes are listed below and on the next pages, along with the schedule of classes. Application and registration information can be found enclosed. Visit www.molloy.edu/ce/ap for additional information.

The following Institutes will be offered this summer:

- **Art History**: see this page
- **Biology**: see this page
- **Calculus BC**: see this page
- **Calculus AB**: see page 2
- **Chemistry**: see page 2
- **Computer Science A**: see page 2
- **Computer Science Principles**: see page 2
- **Economics**: see page 2
- **English Language**: see page 3
- **English Literature**: see page 3
- **Environmental Science**: see page 3
- **European History**: see page 3
- **Government & Politics: US**: see page 3
- **Physics 1**: see page 4
- **Spanish Language**: see page 4
- **Spanish Literature**: see page 4
- **Statistics**: see page 4
- **U. S. History**: see page 4
- **World History**: see page 5

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**AP* Summer Institute Descriptions and Schedule of Classes**

**ART HISTORY** (July 24-27, 2017)

This program is designed to prepare the teacher for the rigors of the newly redesigned AP* Art History course and exam. The instructor will emphasize the creation of a logical curriculum to meet the needs of students as well as to allow for a teacher's self-expression in the classroom.

The course will emphasize both lecturing and non-lecturing techniques and provide creative examples of both strategies. Discussion will also center on the exam itself, and how different teaching techniques address different aspects of the exam. Participants will be encouraged to create their own lessons during the workshop, and leave the course with a fully self-designed curriculum in place, and a series of sample lessons from each period. Instructor: John Nici (for a bio please visit: www.molloy.edu/ce/ap)

**Course Number:** EDU 524 section: A
(3 graduate credits or 2 in-service credits)
**July 24-27; 8 a.m. - 4 p.m.**
**Suffolk Center:** 7180 Republic Airport, Farmingdale
**Tuition and Fees:** Graduate: $900 or In-Service: $795

**BIOLOGY** (July 10-13)

This AP Biology institute will explore all aspects of the Curriculum Framework (the four "Big Ideas", the seven "Science Practices", "Learning Objectives", etc.), how to set up your course, how to run inquiry-based labs, and how to prepare students for the examination. Participants will get hands-on experience with the inquiry-based labs found in the new lab manual. We will also discuss ways to modify your existing lab program to fit the AP Science Practice Standards. Participants will be instructed in the exam design. Other topics include the audit and reviewing resource materials for this course. In an effort to have participants better prepared for the coming year each participant will begin the development of a syllabus appropriate to their school's calendar and create a course unit including a new inquiry-based lab or a modified existing lab. Participants will need to bring their 2016-2017 school calendar, as well as one of their best Biology activities (favorite lab, demonstration, etc.) to share with the others. Our Biology APSI usually closes out so please register early.

**Instructor:** Richard Kurtz (for a bio please visit: www.molloy.edu/ce/ap)

**Course Number:** EDU 524 section: C
(3 graduate credits or 2 in-service credits)
**July 24-27; 8:00 a.m. - 4:00 p.m.**
**Suffolk Center:** 7180 Republic Airport, Farmingdale
**Tuition and Fees:** Graduate: $900 or In-Service: $795

**CALCULUS BC** (July 24-27)

This institute will present major topics in the AP* Calculus BC curriculum including differential equations and slopefields, Euler's method, logistic growth, infinite series, Taylor and Maclaurin polynomials and estimating using the Lagrange error formula. Details of recent AP* exam questions and their solutions will be presented along with grading procedures. Participants will develop lesson plans and create their own AP*-like questions. This institute is appropriate for new teachers and for experienced teachers seeking new strategies and methods. There will be a discussion of various texts and supplementary materials, as well as useful websites. It is essential that participants have a graphing calculator, TI-83/84 or TI-89, which they will use in class. All of these sources will be used to demonstrate methods of clarifying and enhancing topics on the AP* Calculus syllabus.

Please note that updates to the AP Calculus AB and BC curricula have been announced by the College Board and will take effect in the 2016-17 school year. No topics will be removed from the curricula, and there will be minor changes to AP Calculus AB and BC course content. In addition, the exam format will have minor changes in the multiple choice section. The institute will provide information on the new curriculum framework that will tie course content to specific learning objectives. Instructor: Dr. Maxine Lifshitz (for a bio please visit: www.molloy.edu/ce/ap)

**Course Number:** EDU 524 section: B
(3 graduate credits or 2 in-service credits)
**July 10-13; 8 a.m. - 4 p.m.**
**Rockville Centre Campus:** 1000 Hempstead Avenue
**Tuition and fees:** Graduate $900 or in-service: $795
CALCULUS AB (July 17-20)
This institute will explore major topics in the A.P. calculus AB curriculum including:
- Differential equations • Slopefields • Riemann sums
- Fundamental theorem • Recent A.P. exam questions and solutions • Grading procedures
New changes to the exam format will also be discussed!
You will develop lesson plans and create your own A.P.-like questions. This institute is appropriate for new teachers and for experienced teachers seeking new strategies and methods. There will be a discussion of various texts and supplementary materials, as well as useful web sites. It is essential that participants have a graphing calculator, TI-83/84 or TI-89. All of these sources will be used to demonstrate methods of clarifying and enhancing topics on the A.P. calculus syllabus.
Updates to the AP Calculus AB and BC curricula have been announced by the College Board and will take effect in the 2016-17 school year. No topics will be removed from the curricula, and there will be minor changes to AP Calculus AB and BC course content. In addition, the exam format will have minor changes in the multiple choice section. The institute will provide information on the new curriculum framework that will tie course content to specific learning objectives.
Instructor: Dr. Maxine Lifshitz (for a bio please visit: www.molloy.edu/ce/ap)
Course Number: EDU 524 section: D
(3 graduate credits or 2 in-service credits)
July 17-20; 8:00 a.m. - 4:00 p.m.
Suffolk Center, 7180 Republic Airport, Farmingdale
Tuition and Fees: Graduate: $900 or In-Service: $795

CHEMISTRY (July 24-27)
This methodology course surveys the basic structure and content necessary for teaching an AP* Chemistry course. Chemistry topics such as equilibrium, kinetics, and "how to" problem solving are presented. Class size, student selection, textbooks and labs are also addressed. Special attention is paid to teaching strategies, the AP exam and its grading. Some lab experiments suitable for AP classes are incorporated into the course. Participants receive examples of past AP exams, appropriate tests, worksheets and lab experiments. This institute will provide an opportunity for high school AP Chemistry teachers to observe significant teaching demonstrations, perform experimental procedures using computer interfaced equipment, and to review with presenters a variety of topics covered in AP Chemistry. Teachers will have the opportunity to discuss the methodology of converting typical cookbook lab into a guided inquiry lab.
This course will provide an overview of the redesigned AP* Chemistry course. In the redesigned AP Exam, the College Board, in collaboration with the National Science Foundation, has done the following:
- reduced content breadth to promote conceptual understanding;
- provided an explicit, comprehensive curriculum framework;
- directed that there must be at least six scientific inquiry and student-directed lab exercises with the development of student inquiry skills; articulated clear learning objectives; redesigned the format for the AP Chemistry Exam
Participants will have the opportunity to perform several lab exercises that align with the College Board redesign. Best practices will be discussed. Information about the requirements for the AP Chemistry Course Audit for 2016-17 will be shared.
Please note that this course is a methodology class for teachers with experience teaching chemistry. Content for teaching will be provided for study in the evening. All the participants will have access for the workshop to sequential course curriculum, and etc.:
- Sequential Course Curriculum • Links to numerous Sequenced Online Applets • Lab Activities and Class Demonstrations
- Sequenced by Topic • Links to numerous sequenced curriculum video clips • Class Notes and HW Samples • Various PowerPoint's, Overhead Notes, Handouts Organized by Topic
- Student Study Guidelines
Instructor: Mark Langella (for a bio please visit: www.molloy.edu/ce/ap)
Course Number: EDU 524 section: E
(3 graduate credits or 2 in-service credits)
July 24-27; 8:00 a.m. - 4:00 p.m.
Rockville Centre Campus, 1000 Hempstead Ave, RVC
Tuition and Fees: Graduate: $900 or In-Service: $795

COMPUTER SCIENCE A (June 26-June 29)
This institute is intended for experienced teachers of A.P.* Computer Science as well as those who are new to the program or anticipating teaching A.P. CS for the first time. Topics include principles of object oriented programming, preparing students for the AP* CS examination, understanding the grading of the examination, suggestions for organizing and teaching the course, sample syllabi, and the wealth of available resources. The institute is interactive and involves hands-on computing activities. Please note: the 2013-14 AP CS exam is the last time the GridWorld case study will be used. The case study is being replaced by three labs focusing on topics to be tested on the 2015 exam. The labs and how to integrate them into the course will be included in this year's AP CS summer institute. Instructor: Richard dePaulo (for a bio please visit: www.molloy.edu/ce/ap)
Course Number: EDU 524 section: F
(3 graduate credits or 2 in-service credits)
June 26-June 29; 8 a.m. - 4 p.m.
Rockville Centre Campus, 1000 Hempstead Ave, RVC
Tuition and Fees: Graduate: $900 or In-Service: $795

COMPUTER SCIENCE PRINCIPLES (July 17-20)
AP Computer Science Principles (AP CSP) provides students the opportunity to use programming, computational thinking, and data analytics to create digital artifacts and documents representing design and analysis in areas including the Internet, algorithms, and the impact that these have on science, business, and society. The AP Computer Science Principles course teaches students to use computational tools and techniques including abstraction, modeling, and simulation to collaborate in solving real-world problems and build relevant solutions that connect computation to their lives.
Together, these aspects of the course make up a rigorous and rich curriculum that aims to broaden participation in computer science. The two-page Course Overview provides a succinct description of the course and assessments.
The AP Computer Science Principles Course and Exam Description focuses on the innovative aspects of computing as well as the computational thinking practices that help students see how computing is relevant to many areas of their everyday lives. Instructor: Reg Hahne (for a bio please visit: www.molloy.edu/ce/ap)
Course Number: EDU 524 section: G
(3 graduate credits or 2 in-service credits)
July 17-20; 8 a.m. - 4 p.m.
Suffolk Center, 7180 Republic Airport, Farmingdale
Tuition and Fees: Graduate: $900 or In-Service: $795

ECONOMICS (August 14-17)
Structured primarily for new and inexperienced teachers in this field, the week long course will help participants become more aware of the challenges and goals to be met in teaching AP micro and AP macro. In a week, we cannot focus solely on content for one or both areas and so we will model and work with methodology as our way to become more comfortable with content and strategies for the classroom.
The course invites participants to become instructed in the goals, structures, and content of the courses in Micro and Macro
economics. The course will include a detailed analysis of the AP* Micro and Macro curriculum, strategies for teaching various topics, resources that are available for the AP* teacher, and a thorough review of the content needed to teach AP* economics. The course will conclude with a review of past AP* multiple-choice and essay questions as well as the standards established for the grading of the annual exams. Instructor: Dr. Anthony Gyapong (for a bio please visit: www.molloy.edu/ce/ap)

Course Number: EDU 524 section H
(3 graduate credits or 2 in-service credits)
August 14-17; 8:00 a.m. - 4:00 p.m., Suffolk Center, 7180 Republic Airport, Farmingdale
Tuition and Fees: Graduate: $900 or In-Service: $795

ENGLISH LANGUAGE (July 31-August 3)
This course provides an overview of the basic structure and content necessary for a course in AP* English Language and Composition. The course will address selection of readings, development of instructional methods, design of writing assignments and assessments. The class will work with a multitude of materials including teacher-designed lessons, AP* examinations, and sample student responses. In addition, we will address the 2017 exam along with any changes planned by The College Board* for future AP* English Language exams or the course itself. The instructor will emphasize strategies that promote close reading and rhetorical analysis using a variety of texts, and strategies to engender clear, cogent, and critical writing for different purposes. Each participant will be given the opportunity to develop/revise a syllabus suitable for use in an AP* English Language course. Instructor: Barbara Murphy (for a bio please visit: www.molloy.edu/ce/ap)

Course Number: EDU 524 section L
(3 graduate credits or 2 in-service credits)
July 31-August 3; 8:00 a.m. - 4:00 p.m., Suffolk Center, 7180 Republic Airport, Farmingdale
Tuition and Fees: Graduate: $900 or In-Service: $795

ENGLISH LITERATURE (July 10-13)
This course provides an overview of the basic structure and content of an AP* Literature and Composition. The course will practice and discuss a number of strategies and practices that are particularly effective in English instruction and exam preparation. Discussion and synergistic sharing will help teachers select appropriate works for the course; instruction in the development of AP English scoring rubrics and grading protocols will boost teachers’ confidence in scoring student writing. We will also conduct a mock-AP exam reading using scored essays from previous AP* examinations. Some work and discussion will address how an AP course should be richer than a mere test preparation course. Class members will be required to draft a syllabus as part of a post-course assignment if they are seeking graduate credit from the college. Instructor: Edward Schmieder (for a bio visit: www.molloy.edu/ce/ap)

Course Number: EDU 524 section J
(3 graduate credits or 2 in-service credits)
July 10-13; 8:00 a.m. - 4:00 p.m., Suffolk Center, 7180 Republic Airport, Farmingdale
Tuition and Fees: Graduate: $900 or In-Service: $795

ENVIRONMENTAL SCIENCE (July 10-13 or July 17-20)
In this session, participants will learn about the development and grading of the AP test, discuss and evaluate teaching resources, and experience several different kinds of lessons and student-centered experiences. Participants will ultimately draft a comprehensive syllabus for a year-long AP Environmental Science course. Much of the week will be spent in the field and in the lab, so that participants leave with a multitude of hands-on activities meant to facilitate student learning and develop critical analysis and problem solving abilities, fundamental skills necessary for this course. Through designing experiments, engaging in inquiry-based activities, and collecting data in the field, students will understand how the process of science works.

Handson activities rather than lecture are the focus, and workshop activities will focus on resources available in every community; cemeteries, power plants, fields, forests, ponds, and school campuses are all rich resources of inquiry-based projects. This course is appropriate for both new and experienced AP teachers. Instructor: Maria Schmidt (for a bio visit: www.molloy.edu/ce/ap)
PHYSICS 1 (August 7-10)
In this workshop, participants will strengthen their understanding of the content of AP Physics I curriculum and familiarize themselves with teaching techniques that have been designed to increase student understanding through inquiry lab practices and problem solving. The content coverage is flexible according to participant need with emphasis on topics which are more difficult to teach and more challenging for the students to learn. This will likely include in mechanics: rotation (rotational inertia, torque, angular momentum, etc.) and oscillation. The consultant will share an extensive set of AP problems, quizzes, tests, labs, and other materials. Participants will learn content with an emphasis on what is difficult for students; become familiar with College Board expectations of students and teachers; author their own AP-style questions and rubrics; practice a set of guided inquiry labs (including low-tech options and labs for rotation); investigate teaching resources developed from Physics Education Research; work collaboratively to share and practice new strategies that maximize student understanding. Throughout the week, sample test questions from past exams will be used with content reviews and compare them with the style sample questions designed for the incoming tests. Participants should bring: Laptop (a USB or other external drive may be helpful); Labs, demonstrations, or teaching tips to share (optional). Instructor: Jesus Hernandez (for a bio visit: www.molloy.edu/ce/ap)

Course Number: EDU 524 section: N
(3 graduate credits or 2 in-service credits)
July 24-27; 8:00 a.m. - 4:00 p.m.,
Suffolk Center, 7180 Republic Airport, Farmingdale
Tuition and Fees: Graduate: $900 or In-Service: $795

SPANISH LANGUAGE (August 7-10)
This workshop is designed to provide the participants with an overview of the AP Spanish Language and Culture Curriculum Framework. Participants will examine the themes as well as the recommended contexts and overarching essential questions for exploring each theme in the new Framework. The institute will also address issues of curriculum and of Pre-AP* courses. Some time will be devoted to evaluate the sample syllabus to deliver the course. Participants will engage in a discussion of textbooks, websites, and resources available for the course. Rubrics and students samples will be used for participants to become familiar with the scoring of the free response sections of the exam. They will also develop a final project according to the needs of their students during the week, in consultation with the instructor. Participants are expected to bring copies of successful activities to share. Instructor: José M. Díaz, (for a bio please visit: www.molloy.edu/ce/ap)

Course Number: EDU 524 section: O
(3 graduate credits or 2 in-service credits)
August 7-10; 8:00 a.m. - 4:00 p.m.,
Rockville Centre Campus, 1000 Hempstead Ave, RVC
Tuition and Fees: Graduate $900 or In-Service: $795

SPANISH LITERATURE AND CULTURE (July 10-13)
In this course, participants will engage in a professional exchange of ideas surrounding the 2013 revised AP Spanish Literature and Culture course. Participants will examine components of the AP Curriculum Framework including learning objectives, descriptions of expected student performance, the reading list, literary terms, and themes and essential questions. Participants should be familiar with all of these texts prior to the course. For an accurate list, participants should access the College Board website at www.collegeboard.com. We will discuss models of instructional design for the course that uses themes and essential questions to make comparisons across literary periods and genres. Participants will also review various authentic audio texts and artistic representations related to course content. They will examine sample questions for multiple choice and free response sections of the exam. Participants are encouraged to bring their own texts or anthologies containing the majority of these works. This course will be conducted in Spanish. Instructor: Rafael Moyano (for a bio please visit: www.molloy.edu/ce/ap)

Course Number: EDU 524 section: Q
(3 graduate credits or 2 in-service credits)
July 10-13; 8 a.m. - 4 p.m.,
Suffolk Center, 7180 Republic Airport, Farmingdale
Tuition and Fees: Graduate $900 or In-Service: $795

STATISTICS (June 26–29)
This Summer Institute is designed for teachers of AP* Statistics, both new to the course, or experienced but desiring new strategies and methods to improve their teaching. They will learn to understand and manage the scope of the AP* course and become familiar with the AP* exam as well as the reading process. Instructor: Dr. Joseph Oechsle (for a bio please visit: www.molloy.edu/ce/ap)

Course Number: EDU 524 section: R
(3 graduate credits or 2 in-service credits)
June 26-29; 8:00 a.m. - 4:00 p.m.,
Suffolk Center, 7180 Republic Airport, Farmingdale
Tuition and Fees: Graduate $900 or In-Service: $795

U.S. HISTORY (July 10-13)
This workshop is designed to provide both beginning and experienced participants with an overview of the content knowledge and intellectual skills required for success in the new college level United States History course (with special emphasis on the major "revisions to the revisions" made in July 2015) covering nine chronological periods from 1491 to the present. The instructor will focus on the organization of instructional units to address the required components of the new course currently being implemented by the College Board. The selection of appropriate college level materials-textbook as well as primary and secondary source readings and other ancillary resources-for use in developing the instructional units will be considered. Instructional strategies to be applied throughout the course to help students strengthen their historical thinking and analytical writing skills will be emphasized. Suggestions for preparing students for success on the new APUSH examination - Document Based and Long Essays as well as the new type of multiple choice and shorter extended response questions-will also be presented. Since Mrs. Grant has been participating in the College Board's national training for the implementation of the new AP* History courses, the workshop will reflect her understanding of the major changes as well as her recommendations for addressing these changes. As time permits, in addition to considering instructor-generated materials, opportunities will be provided for collaboration with other participants in the planning of curriculum units. Instructor: Alice Grant (for a bio please visit: www.molloy.edu/ce/ap)

Course Number: EDU 524 section: S
(3 graduate credits or 2 in-service credits)
July 10-13; 8:00 a.m. - 4:00 p.m.,
**World History** (July 31-August 3)

World History was re-designed for the 2016-17 school year and this course will cover those changes. This weeklong workshop is designed to give the teacher new to the course a sense of pace and organization while offering the teacher who is a veteran to this program a sense of the dramatic changes presented by the new format. To do this, there will be an emphasis on lesson plans, essay preparation and evaluation, multiple choice decoding tactics, review suggestions, and strategies to keep students excited about the course. Besides several take-away sample texts, participants will also be provided with a DVD that has scores of tried-and-true lesson plans, a 330-page AP level test bank, and dozens of power points that demonstrate essay writing techniques. Participants will leave this workshop with an arsenal of lesson-ready teaching ideas. The presenter, Charles Hart, can be reached at chazhistry@aol.com.

Instructor: Charles Hart (for a bio please visit: www.molloy.edu/ce/ap)

Course Number: EDU 524 section: T

(3 graduate credits or 2 in-service credits)

**July 31-August 3;** 8:00 a.m. - 4:00 p.m.,
Suffolk Center, 7180 Republic Airport, Farmingdale

Tuition and Fees: Graduate: $900 or In-Service: $795

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### General Information, Travel Directions, Handouts, Meals, & Hotels

Participants meet for 30 hours of instruction during the week (lunch and breaks are not counted in instructional hours). You must attend the entire institute to receive a certificate of completion from Molloy and the College Board*. Participants who attend only part of the institute will be issued a letter on Molloy College letterhead that is signed by the APSI director certifying the number of hours attended, but they will not receive a certificate.

You must attend each day to receive in-service credit. If you are taking the course for graduate credit, in addition to attending the institute each day, there is a project that is due within 2 weeks of the conclusion of the institute.

Materials from the College Board*, as well as any handouts and textbooks, will be given out in class. They are included in your tuition. You will be notified by email of any prior preparation that is required before the institute begins or anything that you will need to bring with you to the institute.

Breakfast and lunch will be served each day of the institute and are also included in your tuition. Special diet requests should be e-mailed Cindy Thomas at cthomas@molloy.edu at least two weeks before their institute begins.

A list of hotels and area attractions near both campuses can be found on our website at: www.molloy.edu/ce/ap. You may also call us at 516-323-3554 or email cthomas@molloy.edu. Accommodations are not included in your tuition.

Dress is casual. Dress for comfort. Our classrooms are air-conditioned. So while it may be hot outside, the classrooms may be chilly. Prepare accordingly by bringing a sweater or other clothes to layer. Comfortable shoes are also a good idea. You may also want to bring your laptop. Wi-Fi is available at both campuses at no charge.

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### Rockville Centre Campus – Directions, Meals and Office Hours

The campus is located at 1000 Hempstead Avenue, Rockville Centre, NY 11571. New York City is located a few train stops away on the Long Island Rail Road. Directions to the campus can be found on our website at: www.molloy.edu/ce/directions.asp. A parking permit is not necessary and there is ample parking on campus at no charge.

You will be notified of the building and room location of your course prior to the start date.

Breakfast and lunch will be available each day in the Anselma Room of Kellenberg Hall and are included in your tuition. Breakfast will be at 7:30 a.m. You will be given a meal card to use for the four days of the Institute.

The Summer Office is located in Siena Hall, Room 106 Office Hours: M-Th, 8:30 am-7 pm; Fri, 8:30 am-5 pm- closed on Fridays in the Summer (7/15-9/2); Sat, 8:30 am-12:30 pm; Phone: 516-323-3550 • Fax: 516-323-3560 • E-Mail: conted@molloy.edu.

### Suffolk Center Campus – Directions, Meals and Office Hours

The Suffolk Center is located just off Route 110 at 7180 Republic Airport, in Farmingdale, NY. Directions to the Suffolk Center can be found at: www.molloy.edu/suffolk/directions.asp. A parking permit is not necessary and there is ample free parking directly in front of the building. There is only one building at Suffolk and classroom locations are posted in the lobby.

A continental breakfast (starting at 7:00 a.m. in the student lounge) and a buffet lunch at a local restaurant will be served each day and are included in your tuition. The Student Lounge has snack machines and nine computers for student use with internet access. Coffee and tea are available to the students free of charge throughout the day. The Center also has wireless internet access in all of the classrooms and in the lounge.

The main office is open Monday - Thursday from 9:00 a.m. – 7:00 p.m. (7:30 a.m. – 5:00 p.m. in the summer) and Friday from 9:00 a.m. – 5:00 p.m.(closed on Fridays in the summer); Phone: 516-323-3570 • Fax: 516-323-3573

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**Additional Summer Institutes**

Molloy will also be offering Summer Institutes in the methods and techniques of teaching:

- English Language Arts  
- Math  
- Science  
- TESOL  
- Elementary Grades  
- General Interest

Information can be found on our website at: www.molloy.edu/ce/summer.
2017 APSI Application and Registration Instructions

The AP* Summer Institutes may either be taken for 3 graduate credits for $900 (no additional fees) or on a non-credit basis for 2 in-service credits for $795 (no additional fees). You tuition includes: complimentary continental breakfast and lunch each day, approved College Board* materials, complimentary textbooks (depending upon the institute) and a binder of handouts from the instructor.

Registration is ongoing and the regular registration deadline is three weeks prior to the start date of each institute. Late registration may be possible if space and materials are still available. If you decide to drop an institute a full refund will be granted prior to the start date. No refund will be granted after an institute has begun.

The application and registration process differs depending upon the type of credit that you would like to receive. Please refer to the instructions below for either graduate or non-credit (in-service) application and registration procedures.

A registration confirmation, with the classroom location will be sent upon receipt of your application and registration. If you should have any questions regarding the application or registration process, please contact Cindy Thomas at 516-323-3554 or by e-mail at cthomas@molloy.edu.

Non-Credit/In-Service: Registration Procedures

Non-Credit, in-service credit tuition for each Institute is $795 and is ongoing starting on December 8, 2016 up until the week before the institute begins. However, please note that institutes do close-out and you should try and register as soon as possible. You may register for the institutes on a non-credit, in-service basis online at: www.molloy.edu/ce/registration, or by phone by calling 516-323-3554, or by mail, scan and email or fax by completing the Non-Credit Registration form on page 7. Please note that students enrolled in this course on a non-credit, in-service basis cannot opt to take this course for credit once the course has begun.

Graduate Credit: Application & Registration Procedures

Graduate tuition for teachers taking the AP* Summer Institutes for professional development and not towards a Molloy Master's degree is a flat rate of $900 per 3-credit course (candidates who teach full time in a religious affiliated school can qualify for a 30% tuition reduction). Tuition for Molloy College graduate students who have been approved to take this course as part of their degree program will be charged $1025 per credit (as of 2016), plus fees. Molloy students currently enrolled in the Professional Certification program should check with their advisor to see if this course would be applicable towards their degree requirements.

Teachers not currently enrolled at Molloy in a degree program may register for this course as a non-matriculated student for graduate credit. Graduate credit registration is ongoing starting on March 7, 2017 up until the week before the institute begins. However, please note that institutes do close-out and you should try and register as soon as possible. If you wish to take the institutes on a graduate credit basis, please visit https://lionsden.molloy.edu/ics starting on March 7, 2017. Click on the “Summer Institutes” tab at the top of the page and follow the directions.

You may pay for the institutes using a check or money order (made payable to Molloy College), Visa, Discover or MasterCard or a Purchase Order.

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Molloy College
Summer Sessions 2017
Non-Credit/In-Service Credit APSI Registration Form

This form is to be used only if you are taking the institutes on a non-credit/in-service basis. If you wish to take the institutes on a graduate credit basis, please visit https://lionsden.molloy.edu/ics, click on the “Summer Institutes” tab at the top of the page and follow the directions. This completed form, along with payment or purchase order information, can be mailed, faxed, scanned and emailed or presented in-person at the address or fax number as indicated on the bottom of this form. Online registration is available at: www.molloy.edu/ce/registration.

Please type or print clearly – All information must be completed.

Name: Last ________________________________________ First ___________________________________ MI______
School ______________________________________ District ____________________________________ Grade ______
Home Address: _____________________________________________________________________________________
   Street              City              State            Zip
Home Phone (______)_________________________ Work Phone (______)____________________________________
Cell Phone (______)__________________________  E-mail ________________________________________________

I understand and agree to comply with the regulations of Molloy College and accept the terms of payment of all tuition and fees stated in the College Catalogue. I certify that all items on this application are answered correctly and completely. I understand that if I enroll in this course on a non-credit, in-service basis I cannot opt to take this course for credit once the course has begun.

Signature of Student (Required) ___________________________________________________ Date ________________

Registration and Tuition Information

In-Service Credit (Non-credit) Tuition: $795 per institute (no additional fees)

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Tuition Total

Payment Method

Tuition or purchase order information is due at the time of registration. Your registration can not be processed without payment or PO information. Please indicate your method of payment:

_____ Check # __________________________ Please make checks payable to: Molloy College
_____ Purchase Order Please attach PO, or attach contact information for billing.
_____ Credit Card: _____ Visa _____ MasterCard   Exp. Date (Month/Year) _________________
   Card Holder Name ________________________________________________________________
   Account Number ________________________________________________________________
   Signature of Cardholder _________________________________________________________

Please either mail, fax, or present in person the completed form to: Division of Continuing Education and Professional Development, Molloy College,1000 Hempstead Avenue, PO Box 5002, Rockville Centre, New York 11571;
Fax (516) 323-3560 or (516) 323-3561 Email: cthomas@molloy.edu