Sample Interview Questions

- Tell me about yourself. (Your professional & your school related accomplishments)
- Why are you interested in this position? (What you know about the job duties & your skills)
- What do you know about the organization? (What you've researched/know about the company)
- How do you think your education has prepared you for this position?
- Can you name any personal weakness? Have you experienced failure? What have you learned from these experiences?
- Name 3 personal accomplishments of which you are most proud.
- What do you consider to be your greatest strengths?
- How does your college or work experience relate to this job?
- Where do you want to be in 5-10 years?
- What obstacles have you overcome in your college life, academically, athletically or socially?
- How would other people describe you?
- Which achievement are you most proud of?
- What computer skills do you possess?
- In which campus activities did you participate?
- Define leadership.
- Why did you choose your college/your major?
- Describe a time when you had to deal with a difficult person, what did you do?
- Tell me about a time when you worked with a team?
- Give examples of working under pressure, under a deadline.
- Give examples of leadership positions you've held (formally/informally).
- Examples of volunteer work you've done.
- What do you know about our organization? Mission statement?
- Why should we hire you rather than any other candidate.
- Can you successfully work on several assignments simultaneously?
- How do you feel about travel in connection with your job?
- How comfortable are you in accepting responsibility?
- Would you rather work individually or with other people?
- Give an example of a time you took the initiative.
Sample Questions To Ask

• How do you define success in this position?
• What are your expectations of this role?
• What do you think are the most important skills/abilities you need in this job to be successful.
• How would you describe the ideal candidate?
• What is the toughest challenge in this position, in your opinion?
• Please describe an average day on this job.
• What aspects of this job would you like to see performed better?
• Would you describe your management style, your pet peeves, the coworkers I’d work with, any team problems/challenges?
• What are the departments I will have most interaction with?
• If offered this position, how should I prepare between now and when I start, so I can “hit the ground running”?
• Will I have an opportunity to talk with someone who does this job/someone with whom I will interact?
• What is the hiring timeline?
• Can I have your business card?